

ASIAN EMPLOYEES ASSOCIATION
PORT OF OAKLAND
Scholarship Information Sheet

About AEA

The Asian Employees Association (AEA) at the Port of Oakland is a non-profit organization founded by Port employees in 1991. Membership to the association is open to anyone regardless of ethnic or cultural background. The goals of AEA are:

- To promote mutual understanding and goodwill by organizing Asian cultural programs for all Port of Oakland employees and community members to enjoy
- To inspire and reward outstanding academic achievement among our Oakland high school students as well as children of current Port of Oakland employees, through the AEA Scholarship Program.

AEA Scholarship Program

In 1993 the AEA established a scholarship program to encourage deserving high school students from the community to pursue post-secondary education. The program has grown steadily over the years, and to date the AEA has awarded **178** scholarships totaling **\$273,000**.

In 2011, AEA expects to award scholarships from \$500 to \$4,000 up to a total of \$30,000*.

Criteria for Scholarship Application:

- Applicant must be a resident of the City of Oakland and currently enrolled in an Oakland public or private high school. Applicants who are children of the Port of Oakland employees may be enrolled in any high school.
- Applicant of any ethnicity may apply.
- Applicant must be a high school senior who intends to pursue a bachelor's degree at an accredited university or college on a full-time basis.
- Applicant must possess an overall grade point average of 3.0 (B average) or better.
- PLEASE NOTE: Distributions of scholarship funds are made upon confirmation of the students' registration at a post-secondary education institution.

Application Requirements:


To apply for a scholarship award, the following must be submitted to the AEA Scholarship Committee for review:

- A completed scholarship application form.
- Two essays personally written by the applicant. The essay topics are specified on the application form. If the essays submitted are irrelevant to the essay topics, the application will be disqualified.
- Applicant's official transcript from the applicant's school (may be sent separately from the school). The transcript must bear the school's official seal.
- A letter of recommendation from the applicant's current high school instructor or counselor (may be sent separately from the author).

Selection Criteria:

The AEA Scholarship Committee will carefully review all applications. Selected applicants will be invited to interview with the committee and awarded scholarships based on:

- Potential for academic achievement.
- Potential for impact on the community, both immediate and long-term.


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Deadline to submit application materials:

Completed scholarship application packet must be submitted to the AEA Scholarship Committee by the following dates:

- 1) If submitting by U.S Postal Service mail, applications **must be postmarked no later than March 25, 2011.**
- 2) If submitting in person, applications must be delivered to the Port of Oakland offices **no later than 4:30 p.m. on Friday, March 25, 2011.**

Please address application packets and mail or hand-deliver to:

AEA Scholarship Committee
Attn: Mr. Chris Chan
Port of Oakland
530 Water Street
Oakland, CA 94607

The AEA Scholarship Committee will review the applications and invite a select number of applicants to a personal interview (to be scheduled around the week of April 18th.) The selected applicants will be notified of the time and place of their individual interview. Participation at this interview is **mandatory**.

The Scholarship awardees will be recognized at an event sponsored by the AEA around the end of May.

For additional information about the AEA's 2011 scholarship program or to obtain an application form, please visit our web site: <http://www.portaea.org> or you may contact any of the following AEA Scholarship Committee members:

Mr. Chris Chan	510 627-1331	Ms. Minnie Chan	510 238-3733
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* The number of scholarships and the total amount is established by the board of the AEA each year based upon available funds. The board has committed to \$30,000 for 2011.